

**RCS Council Meeting Minutes
January 26, 2011**

Meeting called to order by Lori Melhorn at 7:00 p.m.

Denny Kuss opened the meeting with prayer

Voting members present:

Steve Deick	Martha Buntrock	Denny Kuss	Terry Painter
Joan Stiller	Lori Melhorn	Jim Marcella	Mike O'Connell
Sarah O'Brien	Tom Virgin		

Voting members absent:

Mark Siska

Non-voting present:

Tom Donlon – Principal, LHS
Ann Felton – Co-Chair, RCS Board of Trustees

Guests:

Dennis Schreiber
Pam Bagniewski
Katy Bagniewski
Megan Jans
Anna Greenlee
Jackie Smutka

**Guest presentation by St. Francis students – 2011 National Engineer's Week –
Future City Competition – "Stadt Des Tales" entry**

Dennis Schreiber (teacher) with an engineer mentor assisting had two student teams entered the competition. Both teams won a couple of category awards. – The "Stadt Des Tales" team (7 students) took 1st in State. The team will now be going to Washington, D.C. for the National Competition on Feb 18th. Katy, Anna, and Megan gave their winning presentation to the Council. Great job and good luck in D.C!!!

Approval of Minutes

- December 15, 2010 minutes were approved with three wording changes.

Approval of Financial Statements

- The financial statements for December 2010 were reviewed and approved.

Finance & Budget Report – Jim Marcella

- Trustees approved the tuition rates as proposed, so rates are now set for 2011-2012

- Finance Committee is looking at credit card use for tuition, other fees, and development contributions. All agree it should be used for development contributions and donations. For tuition and other fees the issue is how to budget for or cover the credit card fee (3%).

Trustees Report – Ann Felton

- Requested long range planning committee look at algorithms used to determine tuition increases with sensitivity to differentiating the impact on K-8 and high school tuition (fixed vs. percent increases).
- Guidance to long range planning and finance committee that future budgets ensure that financial aid dollars come from non-tuition sources of income.
- FAIR program was presented by a representative of FAIR. The percentage of financial aid across our system is higher than any other school and one concern is whether we can sustain that level of aid. Most other schools have bigger differentiation between grade school and high schools tuition, but watch out for getting too high and becoming an exclusive school not available to lower income families.
- Terri Burkel onboard for LBOF development.
- LBOF – Joe Powers met with all staff in RCS and trying to get to 80% overall participation. Also working on new parent campaign with overall participation as the goal.
- Lourdes Auction name is out, new name is “Hearts of Gold – Purple Tie Affair”, \$75 tickets (it’s a fund raiser), lots of fun things being planned. It’s all new!
- August 10th – Leadership retreat – save the date on your calendar.
- Director of Schools update (Lori Melhorn) – Hired a search firm out of Notre Dame, with two women working on it. They have redesigned the job description and it is being posted now. Time line is to get candidates in February, with hire decision by April, and start date of July 1, 2011.

Administrators Report - Tom Donlon

- School Calendar 2011-2012 - hold for next meeting, still need input on public school calendar to finalize it.
- Director of Schools and Leadership Team transition plan will be needed and the Leadership Team is working on this.

Policy – Sarah O’Brien

- Grant Distribution Policy to be reviewed and updated by the Investment Oversight Committee and needs to be in place before the next audit (July, so to Board by June meeting). Checkpoint in March to determine where we are at with the policy review and update.
- The policy, “Financing and Approval Policy for Facilities Projects”, was approved by the Council.

Roundtable – All

- A recommendation was made that the long range planning committee should consider the parish subsidy and whether there should be the same or differing parish subsidy for K-8 and high school students. This would be a parish/priest decision, but if we're looking at equity and impact of tuition increases, this should also be considered in the review.

Adjourn – 8:50 p.m.