

**RCS Council Meeting Minutes
November 17, 2010**

Meeting called to order by Lori Melhorn at 7:00 p.m.

Lori Melhorn opened the meeting with prayer

Voting members present:

Mike O'Connell	Steve Deick	Martha Buntrock	Denny Kuss
Tom Virgin	Terry Painter	Joan Stiller	Lori Melhorn
Sarah O'Brien	Mark Siska	Jim Marcella	

Voting members absent:

Non-voting present:

Tom Donlon – Principal, LHS
Mike Sheehan – Co-Chair, RCS Board of Trustees

Guests:

Approval of Minutes

- October 27, 2010 minutes were approved with a couple of changes.

Approval of Financial Statements

- The financial statements for October 2010 were reviewed and approved.

Finance & Budget Report – Jim Marcella

- Holy Spirit Endowment was under water (significantly below original value). Approval was given for it to be released and the remaining value has been moved into the RCS endowment.
- Internet Service Provider for RCS has gone bankrupt and a new provider will be needed with an additional anticipated cost to the budget of approximately \$14,000. Short-term goal is to replace what we have today with agreement through the end of this school year. Evaluating needs to upgrade from copper to fiber and looking at subsequent 3 year plan.

Trustees Report – Mike Sheehan

- Celebrating Success: The State of RCS meeting was held on Tuesday, November 9, 2010 at the Church of the Resurrection. Feedback has been good and press coverage was very good following the event.
- LBOF – to get Bishop and controllers approval we need to have \$15M cash. Goal to break ground April 2011 is an aggressive goal. Once we have approval it takes about 6 months to get the final design documents and plans ready. Then 18 months is expected from ground breaking to move in. LBOF participation rate needs to increase to demonstrate buy-in from all stakeholders.

Administrators Report - Tom Donlon

- The Financial Aid Process was discussed at length. A lot of the aid money for appeals is being dispensed outside of the FAIR process. A proposal should be coming forward next month to require FAIR be completed by all families requesting aid and a well defined process for managing aid requests. This all needs to be in sync with the budget.
- Registration Process and Fees – In preliminary discussions - A registration change has been proposed to leverage Infinite Campus to assume forward registration for each current student and handling registration with a simple form (possibly no form) that can be returned. Potentially only need form returned if opting out. Paperless registration then means we have to address the \$50/student registration fee. The \$50 registration fee may need to be shifted to an increase in tuition.

Policy – Sara O’Brien

- Grant Distribution Policy – recently received from the Finance Committee and is being reviewed by one of the committee members with legal experience.
- Employee Grievance Policy changes were made to reflect the changes in the RCS leadership model. Will be reviewed for approval at the next meeting.

Facilities – Steve Deick

- Project planning for next year has been kicked off. Will meet in February with parish administrators to make decision on what will be funded. Requested time on February Council agenda to share the plan. Still working on getting the current operating procedures for the Facilities Committee documented as a policy.

Roundtable – All

- Motion to establish a committee to oversee the RCS Endowment, honoring the bylaws of the parish endowments for distribution into the operating budget, and reviewing the investment decisions. Denny Kuss volunteered to participate and recommendation was to include members from Finance and Development. The RCS Endowment needs to be marketed, managed for growth and investments, managed for distribution to the budget and how the funds are being used. Motion made and carried to form an Investment Oversight Committee with Denny Kuss as chair person.

Adjourn – 8:47 p.m.